

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION  
MINUTES OF THE MEETING**

**DATE:** October 11, 2010

**TIME:** 5:00 p.m.

**PLACE:** Battell Community Center, Community Room

**PRESENT:** Reg Wagle, John Coppens, Carolyn Teeter, Bob Shriner, Mike Bergin, and Ellen West

**ALSO PRESENT:** Michael Faulkner, Carmen Maes, Joe VanNevel, George Fowler, , and Robert C. Beutter

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Board President, Mr. Wagle, called the regularly scheduled meeting to order at 5:00 p.m. The Pledge of Allegiance was recited followed by Mr. Wagle calling for a motion to approve the minutes of the September 13, and September 20, 2010, regularly scheduled Park Board meetings, as well as the minutes of the May 10, 2010, Special Meeting. Mrs. Teeter moved to approve all the minutes as submitted, and Mr. Coppens seconded it. The motion carried unanimously.

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**OLD BUSINESS:**

None at this time.

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**NEW BUSINESS:**

The Mishawaka Breakfast Exchange Club, represented by Mr. Marsh Vervynckt, Mr. Dave Beaty, and Mr. Archi Kobb, presented the Board with a donation of 12 children's inner-tubes for use at George Wilson Hill during tubing season. Each tube comes with a covering that protects children from falling out the bottom. Mrs. Teeter moved to approve the donation, and Mr. Shriner seconded it. The motion carried unanimously.

Ms. Werntz requested payment approval of claims for the Parks & Recreation Department as listed below:

1000420	\$ 306.00
1000430	\$ 348.00
1000431	\$ 50,493.43

Mrs. Teeter moved to approve the claim dockets as presented. Mr. Coppens seconded Mrs. Teeter's motion. The motion carried unanimously.

Battell Center donations for the month of August totaled \$873.91. Mrs. Teeter moved to approve the donations as presented and Mr. Shriner seconded the motion. The motion carried unanimously.

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Monthly Departmental Reports

Mr. Faulkner reminded the Board that immediately following the meeting would be a special meeting for the Mary Gibbard neighborhood residents to seek their opinions on what to do with the Mary Gibbard Pool facility. After hearing the residents' comments, the Board's Facility Committee will meet and review the comments and financials to prepare a recommendation to the Board. Mr. Faulkner also advised that the Department was in the investigative stages of reviewing "security monitoring for vandalism" proposals. A presentation will be made to the Board at a later time. Lastly, Mr. Faulkner indicated that this was the year to review park fees. Proposed changes would

be submitted to the Board before the end of the year for approval. Changes would go into effect on January 1, 2011.

Mr. Faulkner reported the Battell Center activities for September, including a movie and a benefit concert held in the auditorium. Attendance for September was 3,680 and total revenue \$9,761.27.

Mrs. Maes highlighted the recreational activities for September, including the starting of youth tackle and flag football, hosting of PPK local competition, assisting with the *Let's Move Mishawaka* 5K and health fair, and starting of youth volleyball registration. Mrs. Maes indicated that classes for the *Let's Move Mishawaka* campaign would begin in October and that they would be FREE for all who participate. She hopes to change classes offered about every 6 weeks.

Mr. Frye presented the Board with the Golf Course Pro Shop divisional report for September. Of particular note, Mr. Frye indicated that the course was up about \$22,000 in greens fees and \$22,000 in cart fees for the year. He also stated that the fall special rate was attracting people and had provided two days with over 130 players.

Mr. Fowler gave the Golf Course Maintenance report for the month of September, advising that the month consisted of general maintenance and a few projects. Seeding was done following the drainage project; greens were airfied, and trees were trimmed/removed with the assistance of Mishawaka Utilities.

Mr. VanNevel provided the Board with a comprehensive summary for the 2010 pool season for Merrifield Complex, including financial figures. Total revenue was \$83,909, with seasonal employment expense at \$91,306.

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Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. As there were no further questions or comments to be made, Mrs. Teeter moved to adjourn the meeting and Mr. Coppens seconded the motion. The motion carried unanimously.

Meeting was adjourned at 5:35 p.m.

Submitted for Approval to the Board

Michelle L. Wertz,  
Office Manager, Parks & Recreation

Approved: \_\_\_\_\_  
Carolyn Teeter, Board Secretary